
NEC SV9100 INMAIL

MAIN GREETING CHANGE



1. Log into System Administrator Mailbox (usually 101)
2. Enter security code (if required)
3. Press 72 (SA to access system administrator options)
4. Press 4 (Instruction)
5. Enter Mailbox number of Greeting you want to change (001 through 008)
6. Press 5 (Listen) to verify this is greeting you want to change
7. Press # to exit listen mode
8. Enter Mailbox number of Greeting you just listened to again (001 through 008)
9. Press 7 (Record)
10. Record Greeting
11. Press # after Recording Greeting
12. (Optional) Return to step 5 to review new greeting
13. Press ## to Exit