
NEC SV8100 INMAIL

MAIN GREETING CHANGE



1. Log into System Administrator Mailbox (usually 101)
2. Enter security code (if required)
3. Press 72 (SA to access system administrator options)
4. Press 4 (Instruction)
5. Enter Mailbox number of Greeting you want to change (001 through 008)
6. Press 5 (Listen) to verify this is greeting you want to change
7. Press # to exit listen mode
8. Press 7 (Record)
9. Record Greeting
10. Press # after Recording Greeting
11. (Optional) Return to step 5 to review new greeting
12. Press ## to Exit